

27 April 2021

9(2)(a)

Tēnā koe 9(2)(a)

OFFICIAL INFORMATION ACT REQUEST

I refer to your official information request of **Tuesday 30 March 2021** relating to Manatū Wāhine Ministry for Women charging for official information requests. Responses to the questions you have asked are:

1. *Does your organisation have a policy or guidelines in relation to charging requestors for supplying information under the Official Information Act 1982*

No, the Ministry does not have a specific policy for charging requestors when responding to official information requests.

Requests are considered against the Official Information Act 1982 legislation (Section 15 refers). Guidance from the Ombudsman ([here](#)) also applies.

2. *If yes, please supply a written copy of the policy/guideline, including grounds for seeking costs for supplying information, charges for photocopying, scanning or other copying of information and the hourly rate for staff time in compiling requests?*

n/a

3. *If not, what does your organisation charge for photocopying, scanning or other copying of information and what is the hourly rate for staff time in compiling requests?*

The Ministry does not have a table of set fees that would be charged for the items listed in your question.

If the Ministry was to recover costs for the items listed, the charges would be to recover the actual costs, and these would be reasonable costs based on the hours spent and personnel costs involved.

In the 12 months from 01 January 2020 to December 31, 2020:

4. *How many requests for information under the Official Information Act did your organisation receive?*

Manatū Wāhine Ministry for Women **received** 29 requests for information under the Official Information Act 1982 in the period 1 January to 31 December 2020.

5. *Of these, in how many was the requestor advised that they would incur charges for copying and staff time, or any other reason?*

None

6. *In how many of these, did the requestor pay the required charge for supplying of information?*

n/a

7. *In total, how much did your organisation receive in payments for supplying information under the OIA?*

n/a

8. *What were the largest 10 amounts paid by requestors in charges for fulfilling OIA requests?*

n/a

Whilst the Official Information Act 1982 allows for charging to provide information, at Manatū Wāhine Ministry for Women we aim to respond to all requests without invoking the need to charge. Our records show that the Ministry has not charged to respond to any requests for information under the Official Information Act 1982.

Official Information Act responses

Please note that this response, with your personal details redacted, may be published on the Ministry's website. If you have any concerns or comments related to this, please let us know by emailing ministerialservicing@women.govt.nz, within two weeks of the date of this letter.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Nāku noa, nā



Renee Graham
Secretary for Women