

16 December 2022

9(2)(a)

Tēnā koe 9(2)(a)

## OFFICIAL INFORMATION ACT REQUEST

I refer to your official information request of 24 November 2022 for:

- *How much has Ministry for Women spent on catering in 2022? Please provide total amount, a breakdown of the number of catered events/meetings this relates to, and what event/meeting/occasion the catering was for.*
- *How much has Ministry for Women spent on koha in 2022? Please provide total amount, a breakdown of the number of koha this relates to, and what event/meeting/occasion the koha was for.*

Please note, the Ministry has interpreted your request to be for the 2021/22 financial year.

For clarity, I will respond to your questions in turn.

- *How much has Ministry for Women spent on catering in 2022? Please provide total amount, a breakdown of the number of catered events/meetings this relates to, and what event/meeting/occasion the catering was for.*

The Ministry spent \$12,369 on catering costs in the 2021/22 financial year. This included catering for both internal and external events.

We are unable to provide a further breakdown of costs as this information is not centrally held and would require manually assessing each individual meetings and events. As such, this aspect of your request is refused under section 18(f) of the Act, as it would require substantial manual collation to provide this information.

- *How much has Ministry for Women spent on koha in 2022? Please provide total amount, a breakdown of the number of koha this relates to, and what event/meeting/occasion the koha was for.*

From time to time the Ministry gives small gifts to external organisations or individuals to acknowledge their speaking services, the use of their venue, assistance provided with event organisation or supporting the Ministry in its research.

The Ministry gave a total \$425.46 as gifts or koha in 2021/22. Below are the koha given as at 30 June 2022:

Gift given	Name of external organisation or individual	Reason given	Estimated value	Date given
Koha/ Native trees	7 individuals involved with Te Reo o Nga Wāhine series	Koha for interviewees who gave their time to be profiled as part of our Te Reo o Nga Wahine series	\$425.46	19 Oct 2021

Please note that this response, with your personal details redacted, may be published on the Ministry's website. If you have any concerns or comments related to this, please let us know by emailing [ministerialservicing@women.govt.nz](mailto:ministerialservicing@women.govt.nz), within two weeks of the date of this letter.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact [details of contact person].

Nāku noa, nā



**Kellie Coombes**  
Secretary for Women