

26 June 2023

s 9(2)(a)

Tēnā koe s 9(2)(a)

OFFICIAL INFORMATION ACT REQUEST

I refer to your official information request of 14 June 2023 for:

1. *How many staff work within your organisation to procure property (to own or lease) for your organisation.*
2. *How many square meters of floor space does your organisation manage (owns/leases) in total, excluding any that is managed by the Government Property Group on behalf of your organisation, and how this compares to each year for the past five years.*
3. *For the properties that your organisation manages (owns/leases), what per cent of these properties in total are currently occupied, and how is this broken down by each property.*

For clarity, I will respond to your questions in turn.

1. *How many staff work within your organisation to procure property (to own or lease) for your organisation.*

The Ministry does not have any resource dedicated to procuring property (to own or lease). The Ministry's lease requirements are managed by the Director of Corporate Services.

2. *How many square meters of floor space does your organisation manage (owns/leases) in total, excluding any that is managed by the Government Property Group on behalf of your organisation, and how this compares to each year for the past five years.*

This information can be found in the 2021/22 Annual Review for Manatū Wāhine Ministry for Women. Please refer to page 15, question 19 here: https://www.parliament.nz/resource/en-NZ/53SCSS_EVI_127452_SS5239/f305faef1e966e9c3f54f6ae3354227074c76550.

3. *For the properties that your organisation manages (owns/leases), what per cent of these properties in total are currently occupied, and how is this broken down by each property.*

The Ministry's office is located at 22 The Terrace in Wellington. It is the only property leased by the Ministry and is currently occupied.

Please note that this response, with your personal details redacted, may be published on the Ministry's website. If you have any concerns or comments related to this, please let us know by emailing ministerialservicing@women.govt.nz, within two weeks of the date of this letter.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Nāku noa, nā



Maxine Shortland

Acting Director, Corporate Services