

26 September 2023

9(2)(a)

Tēnā koe 9(2)(a)

OFFICIAL INFORMATION ACT REQUEST

I refer to your official information request of 28 August 2023 to the Ministry for Women (the Ministry) of:

Under the OIA please provide the following as of the 28th August 2023.

- 1. The number of full time employees.*
- 2. The number of full time employees earning \$100,000 or more per year.*
- 3. The number of full time employees by gender from 2017 October to 28th August 2023.*
- 4. Costs, if any spent on travel and accommodation by year from 2017 October to 28th August 2023.*
- 5. Costs if any spent on contractors by year from 2017 October to 28th August 2023.*

Part of the information you have requested is enclosed. However, we have decided to partially refuse your request for information which relates to *[The number of full time employees by gender from 2017 October to 28th August 2023, Costs, if any spent on travel and accommodation by year from 2017 October to 28th August 2023 and, costs if any spent on contractors by year from 20127 October to 28 August 2023]* under section 18(d) of the Official Information Act. This information is or is soon to be made publicly available.

In relation to questions 1-3, on 29 August, the Ministry requested from you, clarification of full time employees. As we have not had a response, we have interpreted this request as meaning full time equivalent employees both fixed term and/or permanent.

I will respond to each of your questions in turn:

In relation to questions 1 and 2:

1. The number of full time employees.

As of 28 August 2023, the number of full-time employees is 37, this includes fixed term and permanent employees.

2. The number of full time employees earning \$100,000 or more per year.

As of 28 August 2023, the number of full-time employees earning \$100,000 or more per year is 27, this includes fixed term and permanent employees.

In relation to questions 3, 4 and 5:

3. The number of full time employees by gender from 2017 October to 28th August 2023.

4. Costs, if any spent on travel and accommodation by year from 2017 October to 28th August 2023.

5. Costs if any spent on contractors by year from 2017 October to 28th August 2023.

The Manatū Wāhine – Ministry for Women Annual Review contains an accurate and complete summary of the Ministry's total expenditure on staff, consultants, and contractors.

We follow the following guidance set by the Te Kawa Mataaho Public Service Commission, where departments are able to consolidate contracts below \$10,000. This is reflected in our Annual Review.

<https://www.publicservice.govt.nz/assets/DirectoryFile/Contractors-and-ConsultantsGuidance.pdf>

Furthermore, where the supplier is a private individual, the names are withheld under section 9(2)(a) of the Act, in order to protect the privacy of natural persons.

As such, your request is refused in part under section 18(d) of the Act, as the information is soon to be or already publicly available. Please refer to our most recent Annual Review for a summary on total amount spent on consultants and contractors, for the past five financial years, from 2017/18 to 2021/22 as well as a breakdown of staff by gender:

2017/18 Annual Review:

[85fbc180565a0742f6545a33199661c662c3c992 \(www.parliament.nz\)](https://www.parliament.nz/85fbc180565a0742f6545a33199661c662c3c992)

2018/19 Annual review:

[07c51b8d3dc8110f28aa13614b8d420043fdf5f5 \(www.parliament.nz\)](https://www.parliament.nz/07c51b8d3dc8110f28aa13614b8d420043fdf5f5)

2019/20 Annual Review:

[84d1b8157904073409cc21a81d20b7380819fd6b \(www.parliament.nz\)](https://www.parliament.nz/84d1b8157904073409cc21a81d20b7380819fd6b)

2020/21 Annual Review:

[cd03a566230bac9f02e684439e2a3b4193e164f5 \(www.parliament.nz\)](https://www.parliament.nz/cd03a566230bac9f02e684439e2a3b4193e164f5)

2021/22 Annual Review:

[f305faef1e966e9c3f54f6ae3354227074c76550](https://www.parliament.nz/f305faef1e966e9c3f54f6ae3354227074c76550) (www.parliament.nz)

The figures for 2022/23 will be available with the finalisation of the 2022/23 Annual Review.

Costs, if any spent on contractors, travel, and accommodation for the current financial year 1 July 2023 to 28 August 2023:

- The Ministry has spent \$65,954.00 on consultants and contractors, detail on contractors and consultants is regularly published as part of our annual review process on the parliamentary website.
- \$761.00 on domestic travel.
- The Ministry spent \$22,180.00 on overseas travel and accommodation undertaken and invoiced between 1 July to 28 August 2023. This amount relates to two staff attending the APEC 2023 Women and Economy Forum in August 2023 and participating in high level meetings and discussions on behalf of the Minister for Women. This event was held in Seattle in the United States

The number of full time employees by gender as of 28th August 2023 is outlined in the table below and includes full time and part time employees.

Table B:

Dates	Male	Female	Undisclosed
2022/2023*	6	44	8

Note: this number includes staff that have joined and staff that have left the Ministry in the 2022/2023 year.

Official Information Act responses

Please note that this response, with your personal details redacted, may be published on the Ministry's website. If you have any concerns or comments related to this, please let us know by emailing ministerialservicing@women.govt.nz, within two weeks of the date of this letter.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact [details of contact person].

Nāku noa, nā



Maxine Shortland

Director Corporate Services (Acting)