

21 February 2024

9(2)(a)

## OFFICIAL INFORMATION ACT REQUEST

I refer to your official information request of **23 January 2024** for:

- *Number of staff at Ministry for Women in established roles*
- *Staff that are in the ICT, data, digital teams/function in established roles*
- *Staff that are in the ICT, data, digital teams/function in non-established roles (contractors, casuals, consultants, etc.). Please ensure that the numbers below add up to this number.*
- *Total number of architects*
- *Total number of developers*
- *Total number of ICT staff in management roles*
- *Total number of staff involved with project management*
- *Total number of business analysts*
- *Total number of testers*
- *Total number of information and data subject matter experts*
- *Total number of scrum masters*
- *Total number of product owners (that are with ICT team)*
- *Total number of staff involved with strategy development and implementation, transformation, portfolio management, monitoring, and reporting (exclude staff in management roles from this count)*
- *Total number of other staff who look after system analysis, network, software engineering, information and cyber security, help-desk and technical support, quality assurance, account management, training, finance, stakeholder management, and any other ICT functions*
- *In addition, please state who the end users of the ICT services at your organisation are, example internal staff or public or both? If the end users are a subset of the public then please estimate the number of such users.*
- *Finally, if I have to contact someone in the ICT function of the Ministry for Women then who would that be?*

You clarified in your email of 26 January 2024 that the information you have requested is in relation to Manatū Wāhine Ministry for Women's (the Ministry) ICT function roles only with the exception of the total number of staff at the Ministry. You have defined established staff as being fixed term and/or permanent.

The information you have requested has been provided in this letter.

The Ministry has 41.5 full-time equivalent (FTE) staff as at 31 December 2023. The Ministry's ICT function is largely outsourced and is primarily supported by Liquid IT, which is our help-desk function.

The Ministry has one established role relating to its ICT functions, this is the Principal Advisor, Corporate Services. The Principal Advisor, Corporate Services equates to one FTE however, the day-to-day function of this role is not limited to ICT. Time dedicated to supporting the Ministry's ICT functions can change daily but would on average not equate to more than 0.5FTE.

From time to time as required, we engage specialist services of contractors and a secondee to provide systems support, cyber security, and strategy development advice. This support on an annual basis equates to less than one FTE.

The Ministry does not directly employ architects, product owners, managers, developers, and programme managers to support its ICT functions.

The end users of the Ministry's ICT functions are its internal staff.

### **Official Information Act responses**

Please note that this response, with your personal details redacted, may be published on the Ministry's website. If you have any concerns or comments related to this, please let us know by emailing [ministerialservicing@women.govt.nz](mailto:ministerialservicing@women.govt.nz), within two weeks of the date of this letter.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Nāku noa, nā

*M Shortland*

Maxine Shortland  
Director, Corporate Services (Acting)